

07. Housekeeping

Employees shall maintain a neat and orderly work area. Housekeeping and general cleanliness have a direct effect on safety and health. Proper housekeeping can prevent slips, trips and falls; allowing easy egress in the event of an emergency, prevent falling object injuries and enhance fire safety. Below listed are general housekeeping rules:

- 07.01. Walking and working surfaces shall be kept clean and dry.
- 07.02. Do not allow construction debris to accumulate.
- 07.03. Stored materials shall be neatly stacked at the job site.
- 07.04. Containers, when not in use, shall be sealed.
- 07.05. No objects shall be left unattended on stairways.
- 07.06. Entrances and exits shall be properly marked and not blocked.
- 07.07. Tools shall be properly cleaned, stowed and secured after use.