01. Primary Definitions

**Should.** The application is a recommendation. Employees assess the likelihood or probability of hazard exposure and or hazards are not currently present or unknown. Employees are responsible to be aware of changing conditions or activities that would require the use of PPE.

**Shall.** The application is an obligation. Hazards are known and present. Employee shall assess exposure level through the safety self-assessment process and shall use the required PPE.

**Readily Accessible.** Employee shall provide direct access. In close proximity to an employees’ assigned work location, within nearby reach for ease of deployment when required.

**Competent Person.** Competent person means one who is capable of identifying existing and predictable hazards in the surroundings or working conditions which are unsanitary, hazardous, or dangerous to employees, and who has authorization to take prompt corrective measures to eliminate them.

**Qualified Person.** Qualified person means one who, by possession of a recognized degree, certificate, or professional standing, or who by extensive knowledge, training, and experience, has successfully demonstrated the ability to solve or resolve problems relating to the subject matter, the work, or the project.

NOTE 1: To the definition of “qualified person:” Whether an employee is considered to be a “qualified person” will depend upon various circumstances in the workplace. It is possible and, in fact, likely for an individual to be considered “qualified” with regard to certain activities in the workplace, but “unqualified” as to other activities.

NOTE 2: To the definition of “qualified person:” An employee who is undergoing on-the-job training and who, in the course of such training, has demonstrated an ability to perform activities safely at a specified level of training and who is under the direct supervision of a qualified person is considered to be a qualified person for the performance of those activities.

NOTE 3: *Procedural definitions are included with each specific standard operating procedure where required.*